

# Outbound Calls

## Speed Dial

### Speed Dial

When you have staff, customers and family that you call often, use the CloudPBX **speed dial**. By using this function you can program in up to 8 of your most called numbers, so you can quickly make a call by dialing a single digit.

### Quick Guide

1. Log into <https://now.tel2.co.uk> > select number you wish to set up Speed Dial.
2. Select **CloudPBX > Outbound Calls > Speed Dial**.
3. Add in your chosen numbers.
4. Click **Save Settings** to update.

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Program 8 speed dial numbers so you can quickly make calls by entering a single digit

Speed Dial Number for Digit 2:

Speed Dial Number for Digit 3:

Speed Dial Number for Digit 4:

Speed Dial Number for Digit 5:

Speed Dial Number for Digit 6:

Speed Dial Number for Digit 7:

Speed Dial Number for Digit 8:

Speed Dial Number for Digit 9:

Save settings

4. Click **Save** to update your settings.

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